Bibliography of Hurricane Resources – BOOKS
Version May 18, 2009

Alire, Camila (editor). (2000). *Library disaster planning and recovery handbook*. NY: Neal-Schuman.

This handbook serves as a comprehensive guide for libraries dealing with disasters. The handbook discusses the topics of disaster management, disaster recovery, gifts and donations, collection restoration, and resource sharing in disaster recovery.

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Ballofett, Nelly and Hille, Jenny. (2004). Preservation and conservation for libraries and archives. Chicago: American Library Association.

The preservation and conservation of library materials is an important component of collection maintenance. The content of this book informs readers on the basic principles of preservation, the necessary tools and techniques for preservation, and the methods of book of conservation.

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Breighner, Mary. (2005). *Risk and insurance management manual for libraries.* American Library Association, Library Administration and Management Association, Chicago, IL. Retrieved October 27, 2008, from
http://www.alastore.ala.org/sitesolution.taf?_sn=catalog2&_pn=product_detail&_op=1836

The following annotation was selected from the above reference:

"Users will gain an essential understanding of the importance of risk management in preventing loss due from actions ranging from natural disasters to vandalism and terrorism. The *Manual* contains sample policies and checklists that can be use to craft the best protection for all types of libraries."

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Buchanan, Sally A. (1988). *Disaster planning: Preparedness and recovery for libraries and archives.* RAMP Publication PGI-88/WS/6. Paris: United Nations Education, Scientific, and Cultural Organization.

The guidelines that are sketched out in this resource provide a framework for developing a library disaster plan. Topics covered in the manual include prevention, protection, response and recovery.

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Committee on Using Information Technology to Enhance Disaster Management, National Research Council. (2005). *Summary of a workshop on using information technology to enhance disaster management*. Washington, DC: National Academies. Retrieved February 19, 2009, from http://books.nap.edu/catalog.php?record_id=11458#orgs

This report summarizes the key points made during a National Research Council, Computer Science and Telecommunications Board, Committee on Using Information Technology to Enhance Disaster Management workshop on use of information technology in disaster management. The workshop topics covered information management challenges in disaster response; research opportunities for utilizing information technology in disaster management; and collaboration, coordination, and interoperability.

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Drewes, Jeanne M. & Page, Julie A. (1997). *Promoting preservation awareness in libraries: A sourcebook for academic, public, school, and special collections*. Englewood, CO: Libraries Unlimited.

The promotion of preservation in libraries can be facilitated through preservation awareness and education. The book discusses a number of approaches to preservation awareness and education in school, public, and academic libraries, through analysis of case studies and informal preservation approaches made by individual libraries. Additionally, the book discusses the importance of training and awareness in achieving preservation goals. Finally, the book contains an annotated bibliography of book and journal resources on preservation education.

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Edwards Information. (2006). *Edwards disaster recovery directory*. Brookline, MA: Edwards Information. Retrieved November 16, 2008, from http://www.edwardsinformation.com

This is a for-sale resource to prepare a business for any disaster.

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Halstead, Deborah, Jasper, Richard, & Little, Felicia. (2005). *Disaster Planning: A How-to-Do-It Manual with Planning Templates on CD-ROM*. New York: Neal-Schumann

This manual is designed to guide librarians and information professionals through the disaster planning process. The manual has chapters on creating a disaster preparation strategy, understanding natural disasters and how they affect libraries, and World Wide Web resources. Additionally, a "Quick guides" section provides a disaster plan template, a directory of agencies and consultants specializing in disaster planning and recovery. The manual also contains a disaster prevention and protection checklist provided by the Southeastern Library Network (SOLINET).

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Kahn, Miriam. (2003). *Disaster response and planning for libraries,* 2nd ed. Chicago: American Library Association.

Kahn's manual is a resource for disaster planning, response, and recovery for public libraries. The revised second edition has up-to-date information on disaster prevention materials and preparation for technology recovery.

Kahn, Miriam. (2004). Protecting your library's digital sources: The essential guide to planning and preservation. Chicago: American Library Association.

Kahn's manual is a resource for planning for the loss of digital data during emergency situations. Topics covered in the book include preventing common causes of loss, considerations in disaster response planning – for hardware and physical storage media, protecting data for long-term retention, and planning for the future.